

London Borough of Harrow

KEY DECISION SCHEDULE (MAY 2015 - JULY 2015)

MONTH: May

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
MAY 2015						
Future Options for Harrow Arts Centre, Headstone Manor Museum and Harrow Music Service	Approval of the business plan for Harrow Arts Centre and future governance options for Harrow Arts Centre, Harrow Museum and Harrow Music Service	Cabinet	21 May 2015	Councillor Sue Anderson Paul Najsarek, Corporate Director, Community Health and Wellbeing marianne.locke@harrow.gov.uk Tel: 020 8736 6530	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices Consultation: Internal and external stakeholders have been consulted. Further public consultation will be undertaken
Housing Responsive Repairs Contracts from June 2016	Authority to go to the market to procure Responsive Repairs Contractors to be in place by June 2016 when the current contracts expire, and that delegated	Cabinet	21 May 2015	Councillor Glen Hearnden Lynne Pennington, Divisional Director of Housing maggie.challoner@harrow.gov.uk Tel: 020 8424 1473	Open	Agenda Report and any related appendices Consultation: Residents-tenants and leaseholders, Housing Contracts Board, Strategic

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	authority be given for the subsequent award of the contract following the procurement process					Procurement Board
Exercising option to extend existing contract with Quality Heating for 4 years	Approval to extend the existing contract from July 2016 to June 2020	Cabinet	21 May 2015	Councillor Glen Hearnden Lynne Pennington, Divisional Director of Housing maggie.challoner @harrow.gov.uk Tel: 020 8424 1473	Open	Agenda Report and any related appendices Consultation: Tenants, Housing Contracts Board, Strategic Procurement Board
JUNE 2015						
Grange Farm Regeneration - Progress, Planning and Implementation	Approve commencement of process to appoint constructor, which will involve	Cabinet	17 June 2015	Councillor Glen Hearnden Lynne Pennington, Divisional Director of Housing	Part exempt Information relating to the	Agenda Report and any related appendices: EqIA Consultation: The residents of

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	<p>commitment to dispose of approximately half of the site in order to fund the development. Approve budget and delegations for: purchase of buildings, compensation, further surveys, legal advice and possible site assembly. Consider options to support resident leaseholders in purchasing on the new estate.</p>			<p>alison.pegg@harrow.gov.uk paul.mullins@harrow.gov.uk Tel: 020 8424 1933 / 020 8420 9680</p>	<p>financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Grange Farm Estate have been consulted on a regular basis over the last 12 months. A Steering Group of Residents has been established with independent advisors.</p>
<p>Revenue and Capital Outturn 2014-15</p>	<p>To note the position reported To approve the recommended budget carry forwards To approve any</p>	<p>Cabinet</p>	<p>17 June 2015</p>	<p>Councillor Sachin Shah Simon George, Director of Finance and Assurance dawn.calvert</p>	<p>Open</p>	<p>Agenda Report and any related appendices Consultation: None</p>

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	recommended contributions to reserves or provisions			@harrow.gov.uk Tel: 020 8424 1393		
Review of Council Tax Support Scheme (CTS)	To note the review and agree to continue with the parameter configuration agreed at Full Council on the 21/1/2013 & subsequently on 22/1/2015	Cabinet	17 June 2015	Councillor Sachin Shah Tom Whiting, Corporate Director of Resources fern.silverio @harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: N/A
Senior Management Restructure	Cabinet to consider the outcome of the consultation on the Chief Executive's proposals for a revised senior management structure and approve the proposed new	Cabinet	17 June 2015	Councillor David Perry Michael Lockwood, Chief Executive, Harrow Council jon.turner @harrow.gov.uk Tel: 020 8424 1225	Open	Agenda Report and any related appendices Consultation: All Councillors, affected staff and the recognised trade unions will be consulted on the proposals.

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	structure					
Procurement of the Domestic Violence Service	Permission to seek tenders from Domestic Violence and Sexual Violence Service Providers for the commissioning of Independent Domestic Violence Adviser, Supported Housing services and Multi Agency Risk Assessment Conference Co-ordinator (MARAC)	Cabinet	17 June 2015	Councillors Margaret Davine and Varsha Parmar Tom Whiting, Corporate Director of Resources stella.agunabor@harrow.gov.uk Tel: 020 8424 1820	Open	Agenda Report and any related appendices Consultation has been undertaken with the Domestic Violence Strategy Group and the Domestic Violence Strategy Forum
JULY 2015						
Community Safety Strategy	Agree the Community Safety Partnership's	Cabinet	14 July 2015	Councillor Varsha Parmar Tom Whiting,	Open	Agenda Report and any related appendices

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	strategy for 2015-2018			Corporate Director of Resources mike.howes@harrow.gov.uk Tel: 020 8420 9637		Consultation: Consultation will have been undertaken with the Council's partners represented on Safer Harrow
Contract Award for Revenues and Benefits Third Party Support	To approve the award of the contract to the recommended supplier	Cabinet	14 July 2015	Councillors Graham Henson and Sachin Shah Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 0208 736 6818	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices Consultation: Departmental employees and their representatives were consulted as part of the service wide staffing re-organisation
Charges for the provision of Helpline and Telecare	To consider the consultation findings To consider	Cabinet	14 July 2015	Councillors Graham Henson and Sachin Shah	Open	Agenda Report and any related appendices

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Services	proposed charging arrangements in respect of Helpline and Telecare Services To approve recommendations in relation to the above			Tom Whiting, Corporate Director of Resources Jonathan.milbourn @harrow.gov.uk Tel: 020 8736 6711		Consultation: Consultation will be conducted with Harrow Council residents that currently subscribe to the Helpline and Telecare service. The consultation will extend to stakeholders in the Harrow Council area including welfare organisations and the Harrow Council Adult Social Care department

HARROW COUNCIL CABINET 2014/15

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Corporate Leadership	David Perry	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
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Finance & Major Contracts	Sachin Shah	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
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Portfolio	Councillor	Address	Telephone no.	Email
Public Health, Equality & Wellbeing	Anne Whitehead	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: anne.whitehead@harrow.gov.uk